

Remick Country Doctor Museum & Farm

Educational Field Trip Guidelines

We offer a variety of education programs for children in grades PreK–12 during the school year and many can be adjusted to fit various learning levels. We will assist you in selecting season-appropriate activities to complement your classroom studies. In order to provide the best learning experience for each student, we ask your support in following these guidelines:

Minimum Number of Participants and Payment- In order to provide programs for groups, there must be a minimum number of **9** participants plus **1** adult, therefore, the minimum payment for a group program is \$45.00. To maintain the quality of our program, we still ask for this minimum payment even if some participants do not show up.

Payment- The cost for public, private and home school group programs is **\$5.00 per person**.

The rates for teachers, chaperones and bus drivers are as follows:

1 teacher per every 10 students is free of charge; each additional pays \$5.00.

1 bus driver is free of charge.

Chaperones (and other participating children and adults) pay \$5.00 each.

Payment for your group's program can be made when you arrive at the museum with cash, check or charge. Due to limited space and time, we ask that **one person**, preferably the adult in charge of your group's program, collect money in advance from all those attending, including both students and adults, and pay the receptionist upon arrival.

Arrival Time-Groups should arrive a minimum of 10-15 minutes prior to their scheduled program. If your group is delayed and knows it will be arriving late, please contact the museum as soon as possible and tell us your approximate arrival time so that we may adjust the program accordingly; contact the front desk at 323-7591. Please allow time for a snack and beverage before classes begin.

Program Schedule

Plan to spend about 3.5–4 hours; which includes transition time between sessions and time for lunch. This option is available for students in Grades PreK–12 and you may choose **3 activities** from the list below or let us design a seasonal program for you:

Apple Cider Pressing, Grades K-12 (Sept-Nov)
Building a Community, Grades 3–12 (all seasons)
Butter Making/Dairy, Grades K–12 (all seasons)
Candle Making/Historic Lighting, Grades 1–12 (all seasons)
Captain Enoch Remick House Tour, Grades 8–12 (May–June/Sept–Oct)
Corn Husk Dolls, Grades K–8 (all seasons)
Country Doctors, Grades 3–12 (all seasons)
Domestic Arts, Grades K–6 (May–June/Sept–Oct)
Farm & Animal Tour, Grades preK–12 (March–June/Sept–Nov)
Grains & Grinding, Grades 3–12 (all seasons)
Hearth/Woodstove Cooking, Grades 2–12 (Sept–March)

Historic Clothing, Grades 3–8 (all seasons)
Maple Sugaring, Grades K–12 (Select dates in March)
Oxcart Man, Grades preK–4 (all seasons)
Plowing/Gardening, Grades 3–8 (mid-April–June)
School Days, Grades 2–12 (all seasons)
Timber Framing, Grades 4–12 (mid-April–June/Sept–mid-Nov)
Tin Work, Grades 5–12 (all seasons)
Toys and Games, Grades 1–6 (all seasons)
Wild Edibles & Plant Identification, Grades 3–12 (May–June/Sept–Oct)
Woodworking, Grades 5–12 (mid-April–June/Sept–Oct)
Wool Processing, Grades 3–12 (all seasons)

Pre-grouping-If your group must divide into multiple smaller groups, please assign those groups before your arrival (A. B.C. ...). Once here, participants should assemble by groups before the program begins. Number of groups will be determined by total group size and a schedule will be sent via email prior to arrival.

Chaperones-There must be a minimum of one adult per 10 students (can be a teacher or chaperone); for example, 35 children would need 4 adults. The maximum number of adults per 10 students is 3; for example for 35 students the maximum number of adults is 12. We limit the number of adults because the focus is on the children and their experience. Exceptions are made if there are students with special needs in a group; however, **we ask to be notified in advance if any students with special needs are attending so that we may make necessary accommodations.**

Museum educators are asked to focus primarily on the activities they are teaching; subsequently teachers and chaperones are needed to manage the behavior of students. This will include maintaining a head-count, assisting children with the activities presented and managing any discipline issues. ***Please turn off cell phones during program.***

We encourage adult chaperones to leave siblings at home, as they frequently distract a chaperone's attention from the full group. If this is not possible, please designate a parent to care for siblings away from the full group, whether in the museum itself or elsewhere. Infants and toddlers have special needs and require a lot of attention; therefore, for the sake of both the participants and the instructors, we ask that they not be in where students are participating in an activity.

Changes-Once a program has been booked, any changes in ages or number of participants must be approved by the program manager ahead of time. If you need to cancel because of inclement weather or other unforeseen circumstances the museum staff will make every attempt to reschedule the program to a date and time that is mutually convenient to the group and the museum. **Please note that if Conway or Tamworth schools are closed the Museum is also closed and your school trip will be cancelled and rescheduled.**

Program Changes-On a rare occasion a situation may arise that causes us to change a program or scheduled activity. This may mean simply moving an activity indoors. Sometimes we must substitute one activity for another. If time allows, we will discuss the adjustment with the group leader beforehand. If the necessary changes substantially alter the purpose of the program, we will reschedule with you.

Late Arrival- If participants for a program are not coming to the museum together as a group, but instead are meeting here; all parties must be here 10-15 minutes before the start time of the program.

Any late participants will miss the first activity and wait to join the group for the next activity scheduled in the rotation.

Coming prepared

Farm appropriate gear- Many activities take place outdoors or in barns. Please come prepared for the weather. In warm weather, participants should bring a hat, water bottle, insect repellent and sunscreen. If it is rainy, raincoats and boots are important. In the cool of fall and spring, hats and jackets are recommended. Winter in New Hampshire calls for a hat, mittens, snow boots, snow pants and a warm coat. For safety reasons, please no sandals, open-toed or high heeled shoes during any part of the year.

Lunch and snack- We do not provide meals for groups. Even if your group is cooking as part of your program, participants will need to bring their own prepared snack and/or lunch.

First aid- Please advise museum staff of allergies (i.e.-food, bees, animals) before arrival to the museum. If students take medications for specific allergies to animals, hay, bees, food, etc., these should be brought along. The museum has first aid kits in several locations, but you may want to bring your own from school or home.

If you have any questions, concerns or require special accommodations, please contact Program Manager, Erica Boynton at 603.323.7591 or eboynton@remickmuseum.org.